I. PURPOSE

The Neurosurgery Surgery Section is an organized component of the Department of Surgery providing a means for physicians to confer for the purpose of education, quality improvement, and to address administrative problems relating to the practice of neurosurgery at Sutter Medical Center, Sacramento Hospitals.

II. ORGANIZATION

A. Membership Criteria for Neurosurgery Section

1. Members of the Department of Surgery who are Board certified or admissible to the American Board of Neurologic Surgery or who demonstrate equivalent training or experience are eligible for membership in the Section.

B. Officers

1. A Chair will be elected by majority vote of the members of the Section.
2. The Chair will serve as the recording Secretary and dictate a summary of section meeting.
3. Elections will be at the end of each odd year with term of office commencing on the first of each even year.
4. Term of office is for two years.
5. Elections will be by mail ballot.

C. Duties of the Chair

1. Duties of the Chair shall be in accordance with the Department of Surgery Rules and Regulations.

III. SECTION RESPONSIBILITY AND AUTHORITY

A. The Section derives authority from the Department of Surgery.

B. The Section shall meet as needed.

C. Section Rules and Regulations are intended to be read in concert with the Department of Surgery Rules and Regulations.
D. Assisting in evaluating applicants; investigating and disciplining Section members; and quality assessment, under the Direction of the Surgery Quality Improvement Committee. These activities shall be accomplished by duly appointed ad hoc committees, or by the Section acting as a committee of the whole.

E. Decisions reached at a section meeting where there is less than 25% of Active Staff Section members in attendance will be submitted to the voting members of the section by mailed ballot.

F. Recommendations made from issues discussed at a section meeting that were not listed on the agenda will be submitted to the voting members of the section by mailed ballot.

IV. AMENDMENTS TO RULES

A. These Rules and Regulations may be amended by a majority vote of all ballots cast.

Approved by: Surgery Administrative Committee  Date: 04/05/12
Approved by: Medical Executive Committee  Date: 05/22/12
Approved by: Section Ballot  Date: 07/23/12
Approved by: Medical Policy Committee  Date: 09/06/12
Approved by: Board of Directors  Date: 09/10/12

Revised 5/90; 11/95; 6/96; 11/99; 4/03; 04/12
Reviewed: 2/88; 2/93; 4/05; 11/11