

**Volunteer Service Description**

<b><i>Position Title: High Risk Maternity 2C</i></b>	
<b><i>Objective:</i></b>	<b>To provide comfort measures to the patient and family members either directly or indirectly. Can run errands in the hospital as requested by the staff.</b>
<b><i>Hours:</i></b>	<b>M-Sunday 8am-5pm</b>
<b><i>Qualifications:</i></b>	<b>Friendly positive attitude. Works well with patients, staff and visitors. Service oriented individual with emphasis on compassion for patients and visitors.</b>
<b><i>Training:</i></b>	<b>Hospital orientation and specific departmental orientation.</b>
<b><i>Competencies:</i></b>	<b>Confidentiality Phone etiquette Works effectively with others Understanding and following directions (Once trained to dept.) can act without waiting for instructions</b>
<b><i>Responsibilities:</i></b>	<b>Check in with the supervisor at start of shift Answer patient call lights Visit with patients-read or talk with them Stock supplies, carts, blanket warmers Assist Unit secretary with breaking down patient charts and filing Make chart packs Run errands to the Lab and Central Supply Pass water to patients Can assist RN with discharge of patients Assist staff with patient transports Isolation rules: volunteer must check with nursing staff to receive clear direction and use of proper PPE If unable to make your shift please give the department a courtesy call at 454-3333 x. 11225</b>