

**Volunteer Service Description**

<b><i>Position Title: Telemetry</i></b>	
<b><i>Objective:</i></b>	<b>The Telemetry unit is a busy unit with high acuity patients. The type of patient ranges from medical conditions such as: congestive heart failure (CHF), pneumonia to kidney and heart transplants and open heart patients. The volunteer assists the staff with providing comfort measures to the patient and family members. The volunteer supports the staff in a variety of ways: equipment and clerical support, running errands within the hospital and assisting with daily routine patient care.</b>
<b><i>Hours:</i></b>	<b>Monday-Sunday 8am-10pm</b>
<b><i>Qualifications:</i></b>	<b>Friendly positive attitude. Works well with patients, staff and visitors.</b>
<b><i>Training:</i></b>	<b>Hospital orientation and specific departmental orientation.</b>
<b><i>Competencies:</i></b>	<b>Confidentiality/HIPPA Phone etiquette</b>
<b><i>Responsibilities:</i></b>	<b>Answer call Lights Visit with patients- read or talk with them Stock supplies Assist unit secretary with breaking down patient charts and filing Run errands to the Lab and Central Supply Pass water to patients as directed by staff Assist staff with hourly rounds Tele box (electrode placement) May assist patients with meals per RN request May observe bedside procedures (chest tubes) only with RN and MD approval Volunteers are encouraged to let staff know what they would like to do and learn after they have been initially trained If unable to make shift please call unit at 733-8943 and notify Charge Nurse</b>